



Food Vendor

Application/Agreement

September 11, 10 a.m. – 7:30 p.m.

Charleston Park

Reserve your spot today!

All Food Vendor spots are \$100.

Vendor spots will be first come first

served, meaning the first to get money and application turned in will be considered according to available space, power needs and variety of products. We cannot accept applications and fees from five frozen banana booths, so please understand.

- Allotted vendor space is a 12x12 area. Vendors supply tables, chairs and tent.
- The event will go on rain or shine.
- Vendor Fee: \$100 for booth space (non-refundable). *Make checks payable to CCH Historical Society. Mail to PO Box 807, Charleston, TN 37310 or drop off to the Hiwassee River Heritage Center, Tuesday – Friday, 11-5, Saturday, 11-3.*
- Deadline for reservations is August 15.
- Power access is limited. Note your need for power on the form below. Power is on “first come, first served” basis. **You will not be allowed to use outlets assigned to other vendors.**
- All Vendors must be set up and ready for business by 10 a.m. All vehicles should be moved to designated vendor parking **no later** than 9 a.m. Unload, move car, then set up. Security will be present Friday overnight. Friday set up is between 2-6 p.m. and is encouraged.
- Vendors must remain set up for the duration of the festival. Vendors who tear down prior to 7:30 p.m. may not be invited to future festivals.
- **Cowpea Festival staff reserves the right to limit the number of vendors selling the same items.** Too much of the same thing makes no one HAPPEA.
- Placement of booth locations will be adjusted this year for appropriate spacing due to Covid-19 crowd control. This will limit the number of spots with electricity by about half. We **cannot** take requests for specific spots. **All spots will be great!**
- The Cowpea Festival and Cook-off coordinators, volunteers and sponsors will not be held responsible for lost, stolen, or damaged property of any kind. Secure your own space and goods.
- To keep the festival grounds pleasant and presentable, all Vendors are required to keep their space clean and free of trash of any kind. Trash containers will be provided throughout the festival.
- In keeping with community values of Charleston and image of the Cowpea Festival and Cook-off, the festival committee reserves the right to take down any display of objectionable material or remove Vendors whose conduct is disruptive. No refund is provided if Vendor or content is removed from the event due to violation of this agreement.

Questions and Info,
please contact:

cowpeafestival@gmail.com or call Darlene Goins at 423-665-3373



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Vendor Name: _____

Business Name: _____

Address: _____

City/State/Zip: _____

Contact Number: _____

Email (required): _____

Website: _____

List products offered at your booth: _____

Does your space need access to electricity? Yes No Will you be using a generator?

If yes, please list needs.

Booth Fee \$100 payable to CCH Historical Society

Mail completed form and payment to: CCH Historical Society, PO Box 807, Charleston, TN 37310

I agree to all the terms and conditions of the above Cowpea Festival and Cook-off Food Vendor Agreement.

Signature

Date