



Marketplace

Application/Agreement

Only Handmade Arts, Crafts and Home-grown Produce

Charleston Park

September 9, 10 a.m. – 5 p.m.

(Booths can close at 5 p.m., but you don't have to. You may stay up and open as long as there are customers!)

Reserve your spot for just \$40 until August 15 and \$50 after August 15 if space is still available.

- Allotted vendor space is a 12x12 area. Vendors supply tables, chairs and tent.
- The event will go on rain or shine.
- Vendor Fee: \$40 for space before August 15 (non-refundable). *Make checks payable to CCH Historical Society and mail to PO Box 807, Charleston, TN 37310.*
- No power is provided in the marketplace.
- Vendors must be set up and ready for business by 10 a.m. All vehicles should be moved to designated vendor parking **no later than 9 a.m. Unload, move your car, then set up your display.** Security will be present Friday. Friday set up is 2 – 6 p.m. and is ENCOURAGED.
- Vendors must remain set up for the duration of the festival. Vendors who tear down prior to 5 p.m. may not be invited to future festivals. You are encouraged to stay open after 5 p.m. if you wish.
- Booth locations will be determined in advance, not on festival day.
- **The Cowpea Festival and Cook-off reserves the right to limit the number of vendors selling the same items.**
- **Application deadline is August 15, 2023 or the first 55 applications received.**
- **Merchandise should be handmade by the vendor. No selling someone else's work, imported goods or flea market items.**
- **Political merchandise will not be allowed.**
- **Three photos of the products are required with application. Applicants will be notified of acceptance via email.**
- The Cowpea Festival and Cook-off coordinators, volunteers and sponsors will not be held responsible for lost, stolen, or damaged property of any kind. Secure your own space and goods.
- To keep the festival grounds pleasant and presentable, all Vendors are required to keep their space clean and free of trash of any kind. Trash containers will be provided throughout the festival.
- In keeping with the community values of Charleston and the image of the Cowpea Festival and Cook-off, the festival committee reserves the right to reject or remove any display of objectionable material as determined by organizers or remove Vendors whose conduct is disruptive. No refund is provided if Vendor or content is removed from the event due to violation of this agreement.
- The Cowpea Festival is a family-focused, equal opportunity event and does not discriminate regarding age, gender, race, creed, religion, ethnicity. The festival reserves the right to reject any material or organization who does not reflect these values.

Questions? Contact: cowpeafestival@gmail.com or call Darlene Goins at 423-665-3373



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(Headline Entertainment starts at 6 p.m. Booths can
close at 5 p.m., but you don't have to. You may stay up
and open as long as there are customers!)

Vendor Name: _____

Business Name: _____

Address: _____

City/State/Zip _____

Contact Number: _____

Email (Required): _____

Website: _____

List products at your booth: _____

**Booth Fee payable to CCH Historical Society.
Booth fee is \$40 before August 15 and \$50 after August 15 if space is still available.**

Mail completed form, photos and payment to: CCH Historical Society, PO Box 807, Charleston, TN 37310

I agree to all the terms and conditions of the above Cowpea Festival and Cook-off Vendor Agreement.

Signature

Date